

**Springdale Park Elementary School****PTO Board Meeting****Date****SPARK PTO BOARD MEETING MINUTES 12/13/2016****Board Members** (Present represented by X)

X	Mr. Terry Harness, Principal
	Dr. Dawn Stoner, Assistant Principal
	Jennifer Lockwood, Teacher Representative
X	Mary Thurman, Teacher Representative
X	Jeff Anderson, Co-President
X	Karin Greeson, Co-President
X	Catherine Lewis, Vice President
X	Carla Lee, Secretary
X	Susan Lin, Treasurer
X	Traci Sinitiere, Director - Communications
X	Brooke Talley, Director – Community Outreach
X	Steve Gregg, Director - Operations
X	Suzanne Macpherson, Director - Fundraising
X	Emily Heberlein, Director - Enrichment

**Others Present**

X	Sara Zeigler, GO Team rep
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**Proceedings**

1.	<b>Call to Order</b> was at 6:35 PM by Jeff Anderson
2.	<b>Follow up from last meeting:</b> <ul style="list-style-type: none"><li>• PTO 11/16/16 Meeting Minutes entered into record.</li><li>• <b>MOTION</b> Carla motioned to approve<ul style="list-style-type: none"><li>- Steve Gregg seconds, all present in favor.</li></ul></li></ul>
3.	<b>Updates/New Business</b> <ul style="list-style-type: none"><li>• Principals Update<ul style="list-style-type: none"><li>- CCRPI scores-form available online<ul style="list-style-type: none"><li>- Score was an overall 1.1 increase, but overall achievement fell 3 points. Overall progress is up 1.2 points. Achievement gap remained the same at 10 points.</li><li>- gain in additional points for SEL and increase in kids “liking school”</li></ul></li><li>- Staff changes<ul style="list-style-type: none"><li>- New teachers to begin Jan 3:<ul style="list-style-type: none"><li>- Ms Siembieda was promoted so we have a new 4th grade reading teacher (third this year)</li><li>- Special ed teacher hired to share with Morningside.</li><li>- Autism teacher hired.</li></ul></li></ul></li></ul></li></ul>

## Springdale Park Elementary School

### PTO Board Meeting

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	<ul style="list-style-type: none"><li>- Annexation<ul style="list-style-type: none"><li>- based on capacity calculations, proximity and transportation</li><li>- Woodbrige Crossing (2 new SPARK students in January), University Drive (unknown number to begin July 1)</li></ul></li><li>• Teacher Representatives Update<ul style="list-style-type: none"><li>- Jenny sent update via email: <i>We will roll out the applications to teachers at the beginning of January with the apps due by mid-January and final decisions by the end of January.</i></li><li>- If teachers do not turn in receipts for beginning of the year, PTO will not release mid-year funds.</li></ul></li><li>• Treasurer's Update<ul style="list-style-type: none"><li>- Susan Lin presented current P&amp;L.</li><li>- 2016-17 Budget vote closes Friday December 16, 2016</li><li>- Will be submitting 2016 tax return</li></ul></li><li>• Fundraising Update<ul style="list-style-type: none"><li>- SPARK after Dark set for March 4, 2017 at Ponce City Market<ul style="list-style-type: none"><li>- auctioneer and caterer (An Affair to Remember) have been confirmed.</li><li>- teachers will receive complementary tickets, plus one.</li><li>- looking for more Sponsors, Suzanne will email information to board.</li></ul></li></ul></li></ul>
4	<p><b>Discussion Items</b></p> <ul style="list-style-type: none"><li>• Outreach Updates<ul style="list-style-type: none"><li>- Brooke emailed update:<ul style="list-style-type: none"><li>- <i>Holidays- all is going really well. At this moment only two ornaments remain. The grocery drive has been ok. It's been a learning experience and I have recommendations for next year.</i></li><li>- <i>Start a thanksgiving food drive in Oct. can use the pumpkin patch at Inman as a drop off as well. They will begin this annually at that lot.</i></li><li>- <i>Any excess, keep going for the longer break for Christmas. Also ask for small denomination grocery store gift cards to give to families for perishables.</i></li><li>- <i>-Really it will just be about getting a head start on the drives.</i></li><li>- <i>VaHi Summerfest 2017-Ms. McClousky has said she can allow us a booth at no charge in the kidsfest area. She's pushed for that to be on Adair and not completely lost in John Howell.</i></li><li>- <i>I plan on creating a suggestion calendar for when to send out sign ups and begin collecting donations. Hopefully that will help the next person out a bit.</i></li></ul></li></ul></li><li>• Semester of Service Idea<ul style="list-style-type: none"><li>- Idea is a play on MLK day of service</li><li>- Monthly service days<ul style="list-style-type: none"><li>- suggestion to alternate between activity based service and "drives"</li><li>- February - Valentines for the Homeless suggested as project of the month</li></ul></li></ul></li><li>• Recruiting for next year's PTO starts NOW!<ul style="list-style-type: none"><li>- Available positions:<ul style="list-style-type: none"><li>- four PTO board members are not able to return (Jeff, Karin, Traci, Brooke)</li><li>- Spirit wear</li><li>- Partners</li><li>- Kindergarten Ambassadors</li><li>- SPARK Partners?</li><li>- School Supply Kit Committee</li></ul></li><li>• Update from Sara Zeigler, GO Team, on securing perimeter of campus<ul style="list-style-type: none"><li>- Proposal is for a wall or fence, but this is an issue with Druid Hills policy to not allow walls/fences.<ul style="list-style-type: none"><li>- City of Atlanta requires approval of Druid Hills</li></ul></li></ul></li></ul></li></ul>

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5	<b>Decision Items</b> <ul style="list-style-type: none"><li>• <b>MOTION</b> Karin Greeson motions \$300 (from canceled Holiday breakfast in budget) to Hope Hill gifted/talented students field trip to Philadelphia.<ul style="list-style-type: none"><li>- Traci Sinitiere seconds, all present in favor</li></ul></li></ul>																																												
	<p>Upcoming Dates</p> <table><tbody><tr><td>January 4</td><td>- Begin Semester 2</td></tr><tr><td>January 4</td><td>- GO Team Meeting</td></tr><tr><td>January 5</td><td>- Principal's Coffee</td></tr><tr><td>January 9</td><td>- Co-President's coffee</td></tr><tr><td>January 12</td><td>- SPARK School Tour</td></tr><tr><td>January 13</td><td>- Storytelling Event</td></tr><tr><td>January 16</td><td>- MLK day NO SCHOOL</td></tr><tr><td>January 18</td><td>- Spelling Bee</td></tr><tr><td>January 20</td><td>- Inauguration Day</td></tr><tr><td>January 28</td><td>- Reading Bowl</td></tr><tr><td>January 28</td><td>- Chinese New Year</td></tr><tr><td>February 1</td><td>- GO Team Meeting</td></tr><tr><td>February 2</td><td>- Principal's Coffee</td></tr><tr><td>February 3</td><td>- Hat Day</td></tr><tr><td>February 8</td><td>- CINS Presents: State of Grady Cluster</td></tr><tr><td>February 9</td><td>- SPARK School Tour</td></tr><tr><td>February 10</td><td>- Sparket</td></tr><tr><td>February 10</td><td>- Small Tall Ball (6-8 PM)</td></tr><tr><td>February 13</td><td>- Co-President's coffee</td></tr><tr><td>February 14</td><td>- Valentine Flower Sale</td></tr><tr><td>February 17-21</td><td>- Winter Break</td></tr><tr><td>February 20</td><td>- President's Day</td></tr></tbody></table>	January 4	- Begin Semester 2	January 4	- GO Team Meeting	January 5	- Principal's Coffee	January 9	- Co-President's coffee	January 12	- SPARK School Tour	January 13	- Storytelling Event	January 16	- MLK day NO SCHOOL	January 18	- Spelling Bee	January 20	- Inauguration Day	January 28	- Reading Bowl	January 28	- Chinese New Year	February 1	- GO Team Meeting	February 2	- Principal's Coffee	February 3	- Hat Day	February 8	- CINS Presents: State of Grady Cluster	February 9	- SPARK School Tour	February 10	- Sparket	February 10	- Small Tall Ball (6-8 PM)	February 13	- Co-President's coffee	February 14	- Valentine Flower Sale	February 17-21	- Winter Break	February 20	- President's Day
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7	<b>Meeting Adjourned at</b> 8:09 PM <b>by</b> JEFF ANDERSON																																												